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RMHC HONG KONG Manager of Volunteer Program

RMHC Hong Kong is a fast-growing organization looking for passionate talents to join. The mission of RMHC Hong Kong is to create, find and support programs that directly impact the health and well-being of seriously sick children and their families that we have served for over 27 years and worldwide for 49 years. We provide a 'home away from home' accommodation and 'family-centered care' services to ensure families stay close together while their child is undergoing hospital treatment.

To fulfil the rising demand for the unique services we provide, we are expanding from a 23-room Ronald McDonald House in Shatin, to a new and additional 66-room Ronald McDonald House in Kwun Tong. Having been the first chapter of the RMHC global network established in Asia in 1996, we are as committed as ever to providing shelter to those families confronted with the most difficult physical and psychological challenges with a child in serious sickness.

For more details, please visit www.rmhc.org.hk

Report directly to Senior Manager of Volunteer Program, this meaningful job will give you a chance to extend your full potential to make it a great success to our services expansion of the new Ronald McDonald House and contribute to the philanthropy of Hong Kong.



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Key Responsibilities:

- Expansion and execution of RMHC Day Pass Program (daily activities and workshops at Ronald McDonald House to serve the ill children and community).
- Oversee program development to fill the service gap.
- Network with local community for service expansion and enhancement.
- Network with corporate partners for execution of CSR program.
- Explore and maintain university partnership opportunities for House and other departments i.e., volunteer or internship programs.
- Support VIP visits, outings, and programs during weekdays and weekends.

Requirements:

- A social worker degree is a plus.
- Passionate about working in NGO sector and making impact on families.
- A degree holder with a minimum of six years-relevant work experience, preferably in NGOs/schools.
- Eagerness to run program workshops and events, and to lead children's groups.
- Self-motivation, hard-working and strong interpersonal skills.
- A team player who can work independently with minimal supervision.
- Proficiency in written and spoken English and Chinese.
- Proficiency in PC skills, including MS Word, Excel, PowerPoint, Chinese word processing.

Interested parties please send your CV with present and expected salary to admin@rmhc.org.hk